



ODYSSEY  
CHARTER SCHOOL, INC.

**Board of Directors**

Leslie Maloney, *President*  
Thomas Cole, *Vice President*  
Amanda Larson, *Treasurer*  
Nick Holpfer, *Secretary*  
Andy Ziegler, *Board Member*

**Wednesday, March 27, 2019, 5:15 p.m.  
Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

**A. OPENING EXERCISES**

- Call to Order & Establish Quorum – *The meeting was called to order at 5:15 p.m. Those in attendance were Leslie Maloney, Thomas Cole and Andy Ziegler.*
- Pledge of Allegiance
- Adoption of the Agenda – *Unanimously adopted under one motion by Thomas Cole; seconded by Andy Ziegler.*

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

**C. MANAGEMENT COMPANY REPORT** – *Beth Crist discussed the Municipal Securities Disclosure Policy. Required by the DAC Agents (bonds) policy that the school will use for compliance or material financial activity that needs to be reported relating to the bonds for the school. The policy requires the school to form a disclosure group or committee that is responsible for this information. The school is proposing the committee members be Mike Hess (CPA), Constance Ortiz, Monica Knight, Wendi Nolder, and Beth Crist. This committee will meet at least annually, attendance documented, and the committee would also undergo compliance training. Overhead Expense Allocation Policy revision. Some percentages on the old policy were overstated for Café. After working with the CPA, this has now been adjusted to be more accurate. May 11, 2019 is the 20<sup>th</sup> Anniversary of Odyssey celebration at Lagoon House from 6-9 p.m. Constance invited the Board members with a plus one, dignitaries and alumni, cocktail. Early release Friday's survey results; teachers interested, 60% of parents not interested and would like to keep the early release Fridays as is. Leslie asked about the alternative ideas for childcare. Constance explained that they wanted to poll the parents and teachers first. Leslie and Andy would like to explore this more. Wendi and Monica suggested more polling at the beginning of the school year for the possibility of changing early release following year (2020-21). The Board members agreed.*

**D. INFORMATION**

1. Possibilities of Odyssey offering alternative school services to replace BPS Abeyance in lieu of expulsion. – *Monica Knight explained the current expulsion process. When students are sent to alternative school for typically a semester, and in some cases, up to a year, the Principal is actually recommending alternative school in lieu of expulsion. The expectation is that they receive the highest level of educational support, but the*

*schools are finding that the students are not receiving that level of support at the district's alternative school. Currently the district cost to the school is approx. \$19,000 annually. Students on honors track or AP coursework, are not given any of those credits because they were placed in low level courses at the alternative school. The school is proposing a contained internal location within Odyssey that will be monitored, that could continue offering the same coursework given at Odyssey. Dr. Knight asked the Board to collaboratively work together with the school to keep these students and work out what is best for children and fiscally better for the school. A cost comparison can be presented to the Board. The cost exceeds the FTE the school receives for the students. Andy asked if the families are offered the right to appeal. Monica stated all are offered right to appeal. Andy asked the school to send him the statute to review. He also explained that the district should not be involved in the day to day operations of the charter schools.*

- E. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) **Consent Agenda item E10 pulled by Andy Ziegler and moved to Action Agenda. – Consent items E1-E9, and E11-17 were unanimously approved under one motion by Andy Ziegler; seconded by Leslie Maloney.**

**Odyssey Charter School, Inc. Business:**

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for March 12, 2019 as presented.
2. **APPROVED:** Receipt of 2017-2018 Tax Form 990.
3. **APPROVED:** Approve to change the Agent of Record on Sunbiz to Odyssey attorney, Shawn Arnold.
4. **APPROVED:** Approve the revised Teacher Employment Agreement.
5. **APPROVED:** Approve Employee Confidentiality Agreement.
6. **APPROVED:** Approve the May 11, 2019 Odyssey Charter School, Inc. 20<sup>th</sup> Anniversary Celebration at Lagoon House not to exceed OCS, Inc. budget of \$5,000.
7. **APPROVED:** Approve to form a Disclosure Working Group (DWG) Committee, consisting of committee members Constance Ortiz, Beth Crist, Wendi Nolder, Monica Knight, and CPA Mike Hess, in compliance with the new bonds Municipal Securities Post-Issuance Disclosure Policy.
8. **APPROVED:** Approve the revised Overhead Expense Allocation Policy.
9. **APPROVED:** Approve to add the DDC Engineering, new chiller addition for Eldron, to the Design-Build contract, not to exceed \$20,000.

**Odyssey Charter School Business:**

10. **PULLED FOR DISCUSSION AND PLACED ON ACTION:** Approve the December 2018 and January 2019 Monthly Financial Reports.
11. **APPROVED:** Approve the Junior Class and Honors students out-of-county field trip on May 3, 2019 to New College of Florida and the University of South Florida in Sarasota, FL to attend college tours.
12. **APPROVED:** Approve the Junior/Senior Class students out-of-county field trip on April 23, 2019 to Full Sail University in Winter Park, FL to attend a college tour.
13. **APPROVED:** Receipt of 2017-2018 Annual Accountability Report.
14. **APPROVED:** Approve to add Monica Knight to the FLDOE MSID Directory as the primary OCS Principal.



**Odyssey Preparatory Academy Business:**

15. **APPROVED:** Approve the December 2018 and January 2019 Monthly Financial Reports.
16. **APPROVED:** Approve the fifth-grade students out-of-county field trip on May 23, 2019 to the Orlando Science Center in Orlando, FL for review of science standards.
17. **APPROVED:** Receipt of 2017-2018 Annual Accountability Report.

**F. ACTION AGENDA** (Items for Discussion by the Board)

1. **APPROVED:** Approve resolution to consider and take action in respect of obtaining tax-exempt financing for capital improvements to the Eldron and Wyoming campuses. *Unanimously approved under one motion by Andy Ziegler; seconded by Leslie Maloney.*
2. **APPROVED:** Approve the Municipal Securities Post-Issuance Disclosure Policy. *Unanimously approved under one motion by Andy Ziegler; seconded by Leslie Maloney.*
3. **APPROVED:** Approve the December 2018 and January 2019 Monthly Financial Reports. *Andy Ziegler spoke about the significant fund balance for Odyssey Charter School. In relation to the amount of funds being requested from the Series 2019 Bonds, he questioned why some of the fund balance could not be used to fund new construction projects versus the requested higher amount in Series 2019 Bonds. He requested to see the analysis or documentation of the request for new bonds. Mr. Ziegler requested there be an additional analysis done (in addition to the documentation provided in the Board packet) between interest that could be earned on the fund balance versus interest being paid for bonds. Rich Moreno will provide this analysis to the Board. MOTION: Unanimously approved under one motion by Andy Ziegler; seconded by Thomas Cole.*

**G. BOARD DIRECTORS' REPORT**

**H. ADJOURNMENT – Meeting adjourned at 5:53 p.m.**

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The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on May 15, 2019.

**ODYSSEY CHARTER SCHOOL, INC.**  
A Florida not-for-profit corporation

By: \_\_\_\_\_

Approved By

Date

May 15, 2019